

Richfield Bicycle Master Plan Task Force

Wednesday September 8, 2010
7:00 pm – Richfield Public Works Garage

Draft Minutes

Task Force Members and Staff Attending: Robyn Wiesman, Gail Lund, Erica Tobola, Tom Birkelo, Bob Hall, Chris Olson, Sara Nutter, Joel Schnell, Beth Gieseke, Thomas Scherber, Jim Topitzhofer, Jeff Pearson

1. Call To Order
 - *D. Gepner called the meeting to order at 7:03pm.*
2. Approval Of Agenda
 - *Motion to approve agenda. Motion carried.*
3. Approval Of Minutes
 - *Motion to approve July 14 minutes made and carried.*
4. SHIP Grant Requirements
 - *Pearson explained the SHIP grant requires photo documentation and asked that Task Force members fill out the provided photo release form.*
5. “Creating a Bicycle Master Plan” document review and discussion
 - *Gepner summarized what a comprehensive plan would entail.*
 - *Pearson handed out a guide to creating a bike master plan. He went through the 9 steps in the document. During discussions, it was determined that a Public Input Open House should be held in conjunction with next months meeting. J. Topitzhofer will look into availability of the Community Center for the event. Pearson will create a flyer to circulate. It was suggested that representatives from various groups be invited including Public Safety, Schools, neighboring communities, etc. Pearson will also post a notice of the meeting on the City website and facebook page.*
6. Routes
 - *Pearson handed out copies of the existing/proposed routes map for members to sketch suggested bike facilities before next month.*
7. Updates
 - *Pearson reviewed the NTPP Grants Bike Routes design changes and reasons for delay.*
 - *Pearson updated the Task Force on the plans for the lane reduction planned for Portland Avenue between 69th and 75th Streets.*
8. Meeting Adjourned
 - *Meeting adjourned at 8:45.*
 - *Next meeting moved to Wednesday, October 20th at the Community Center to coincide with the Public Input Open House*