



Planning Commission Minutes

February 28, 2011

MEMBERS PRESENT: Chair Rick Jabs, Commissioners Robert Hall, Tom Rublein, Dennis Schuller, Daniel Kitzberger, Maureen Scaglia and Gordon Vizecky

MEMBERS ABSENT: Commissioner Josh Root

STAFF PRESENT: John Stark, Community Development Director

OTHERS PRESENT: None

Chairperson Jabs called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

M/Vizecky, S/Rublein to approve the minutes of the January 24, 2011 Planning Commission Meeting.

Motion carried: 7-0

OPEN FORUM

None

PUBLIC HEARING

None

NEW BUSINESS

None

ORGANIZATIONAL

February 28, 2011

ITEM #1

PC Letter #3 Election of Planning Commission Chairperson, Vice-Chairperson and Secretary

M/Vizecky, S/Scaglia to nominate Chairperson Jabs as Chairperson.

M/Schuller S/Hall to nominate Commissioner Rublein as Chairperson.

Secret ballot of votes resulted in the 2011 reelection of Chairperson Jabs.

M/Rublein, S/Jabs to nominate Commissioner Kitzberger as Vice-Chairperson

M/Schuller, S/Vizecky to nominate Commissioner Rublein as Vice-Chairperson

Secret ballot of votes resulted in the election of Commissioner Kitzberger as the 2011 Vice-Chairperson.

M/Rublein, S/Jabs to nominate Commissioner Hall as Secretary.

Motion carried: 7-0

No opposition resulted in the 2011 election of Commissioner Hall as Secretary.

ITEM #2

PC Letter #4 Approval of Planning Commission Bylaws

M/Vizecky, S/Rublein PART I. MEETINGS. Section 6. Voting. Remove “or four members, whichever is greater” from.....

Motion carried: 5-2 greater than 2/3 votes; as is required by the Bylaws

M/Hall, S/Vizecky to change Part I. MEETINGS, Section 7. Proceedings b). Add “The Chair shall open the public hearing and all.....

Motion carried: 7-0

Fix PART III. MISCELLANEOUS, Section 3. Review. Remove Review and state “Organizational” (non-voting clarification)

M/Rublein, S/Hall to revise PART II, Section 2. Tenure. Add “The tenure of a commissioner serving in any one officer position shall be limited to no more than three (3) consecutive years in that position.”

Motion failed: 3-4

M/Vizecky, S/Rublein to approve Bylaws except as amended by previous actions.

Motion carried: 7-0

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ITEM #3

PC Letter #5 Adopt a resolution establishing 2011-2012 dates for Planning Commission study sessions

This item was tabled until the March 28, 2011 meeting.

M/Vizecky, S/Kitzberger to table the above item to the March 28, 2011 meeting.

Motion carried: 7-0

ITEM #4

PC Letter #6 Appointment of liaisons to the Community Services Advisory Commission, City Council, Housing and Redevelopment Authority, School Board and Transportation Committee

2011 Community Services Advisory Commission – Commissioner Rublein, alternate Commissioner Jabs

2011 City Council – Commissioners Hall and Schuller as co-liaisons.

2011 Housing and Redevelopment Authority – Commissioner Root

2011 School Board – Commissioner Kitzberger

2011 Transportation Committee – Commissioner Scaglia

M/Vizecky, S/Rublein to approve appointment of the 2011 liaisons as stated above.

Motion carried: 7-0

City Council: No report.

HRA: No report

Richfield School Board: Report by Commissioner Kitzberger

Transportation Commission: Report by Commissioner Scaglia

Other: No reports

The Chamber of Commerce will be added to the Liaison Reports.

OLD BUSINESS

None.

ADJOURNMENT

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M/Vizecky, S/Rublein to adjourn the meeting.

Motion carried: 7-0

The meeting was adjourned by unanimous consent at **7:52 p.m.**

NEXT MEETING: MARCH 28, 2011

Robert Hall
Secretary