

HOUSING AND REDEVELOPMENT AUTHORITY MEETING MINUTES

Richfield, Minnesota

Regular Meeting

May 16, 2011

CALL TO ORDER

The meeting was called to order by Vice Chair Quam at 7:03 p.m.

ROLL CALL

HRA Members

Sue Sandahl, Chair (arrived at 7:04 p.m.); Joan Helmberger, Doris Rubenstein, Debbie Goettel,

Present:

and Steven Quam

Staff Present:

John Stark, Acting Executive Director/Community Development Director; Christine Costello, Community Development Coordinator; John Dean, HRA Attorney and Nancy Gibbs, City Clerk.

Item #1	APPROVAL OF MINUTES OF (1) SPECIAL HRA WORKSESSION OF APRIL 18, 2011 AND (2) REGULAR HRA MEETING OF APRIL 18, 2011
----------------	---

M/Goettel, S/Quam to approve the minutes of the Special HRA Worksession of April 18, 2011 and the Regular HRA Meeting of April 18, 2011.

Motion carried 4-0. (Rubenstein abstained.)

Commission Member Rubenstein abstained from voting due to absence from April 18, 2011 meeting.

Item #2	HRA APPROVAL OF AGENDA
----------------	-------------------------------

M/Goettel, S/Quam to approve the agenda.

Motion carried 5-0.

Item #3	CONSIDERATION OF CONTRACT FOR PRIVATE DEVELOPMENT WITH SHERMAN ASSOCIATES DBA SKYLARK APARTMENTS LIMITED PARTNERSHIP FOR SOUTH PORTION OF FORMER PUBLIC WORKS MAINTENANCE FACILITY (STAFF REPORT NO. 16)
----------------	---

Acting Executive Director Stark presented Staff Report No. 16.

Ryan Sailer, Vice President of Sherman and Associates, was available for questions.

M/Sandahl, S/Goettel to approve the contract for private development with Sherman Associates dba Skylark Apartments Limited Partnership for south portion of former Public Works Maintenance Facility.

Motion carried 5-0.

Item #4	CONSIDERATION OF RESOLUTION AUTHORIZING HRA TO AFFIRM MONETARY LIMITS ON MUNICIPALITY TORT LIABILITY ESTABLISHED BY MN STATUTES 466.04 (STAFF REPORT NO. 17)
----------------	---

Acting Executive Director Stark presented Staff Report No. 17.

M/Rubenstein, S/Quam that the following resolution be adopted and that it be made part of these minutes:

HRA RESOLUTION NO. 1092

RESOLUTION AFFIRMING MUNICIPAL TORT LIABILITY LIMITS ESTABLISHED BY MINNESOTA STATUTES 466.04

Motion carried 5-0. This resolution appears as Resolution No. 1092.

Item #5	HRA DISCUSSION ITEMS
----------------	-----------------------------

None.

Item #6	EXECUTIVE DIRECTOR REPORT
----------------	----------------------------------

Acting Executive Director Stark reported that he is putting together an affordable inventory and needs analysis as well as a master planning process for development at 77th and Pillsbury Avenue. He also reported that this is the last public meeting in the current City Hall. The next meeting of the HRA will take place on June 20th in the newly constructed Municipal Center.

Commission Member Goettel asked staff to look at more up housing and affordability housing study.

Commission Chair Sandahl asked if a goal session or planning meeting has been set for the HRA.

Acting Executive Director Stark responded that staff will put together a couple of dates and get back to commissioners.

Commission Member Quam talked about "WEE" houses and how he liked the idea of an affordability study.

Item #7	CLAIMS AND PAYROLL
---------	--------------------

M/Helmberger, S/Goettel that the following claims and payrolls be approved:

U.S BANK		05/16/2011	
Section 8 Checks:	120471-120592	\$	155,002.60
HRA Checks:	31191-31215	\$	56,548.93
TOTAL		\$	211,551.53

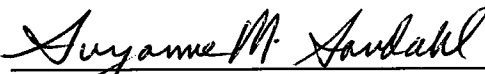
Motion carried 5-0.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 7:25 p.m.

Date Approved: June 20, 2011


 Nancy Gibbs
 City Clerk


 Suzanne M. Sandahl
 Chair


 John Stark
 Acting Executive Director