

Richfield Friendship City Commission

Heredia Room, City Hall

7:00 PM

November 18, 2010

Agenda

1. Call to Order
2. Approve Minutes of October 28, 2010 meeting
3. Treasurer's Report
4. Pen-Pal Project
5. Heredia Trip Updates
 - A. Deposits
 - B. Travelers
 - C. Cancellation Date
 - D. Gifts
 - E. Other
6. Old Business
7. New Business
8. Adjourn
9. Next meeting to be Discussed

Submitted by Roger Swanson, Chair FCC

Richfield Friendship City Commission
Minutes
October 28, 2010

The meeting was called to order at 7:00 p.m. by Chair Roger Swanson. Present were Cynthia Mandl, Molly Olson, Dave Delzer, Roger Swanson, Craig Osten, and Mary Supple. Tracy Hollenback and Frank Sitko were absent.

The minutes of the September 16 and 30 meeting were approved with one correction. At the September 16 meeting, Craig Osten had an excused absence.

The treasurer's report was given. As of September 30, we had \$2,540.24 with the main activity being the paying of deposits for the upcoming trip.

Molly Olson has been appointed for another one-year term.

Roger gave the annual commission report to the City Council on October 12.

Nine people attended the Open House meeting at the Community Center. Cynthia has also e-mailed out around 100 brochures to interested travelers. Many people will be repeat travelers.

There is nothing new to report on the penpal project.

A drawing was held for the coffee from names submitted at Cattail Days. Kathy Orcutt won.

Cynthia reported on the trip status. Three people have already paid deposits. We need at least 10 deposits in by December 3 to accommodate the airline reservations. Cynthia is calling people who have expressed interest and more brochures are being distributed.

Cynthia brought in items to add to the archives.

We are still monitoring progress on a plaque for Heredia Park and the names of the conference rooms for City Hall. Also in old business the third coffee pot is now functioning.

Our next meetings will be on November 18 and December 9. Please note the earlier week for the December meeting.

The meeting was adjourned.

Respectfully submitted,
Mary Supple, Secretary