

# CITY COUNCIL MEETING MINUTES

## Richfield, Minnesota

### Regular Meeting

January 10, 2012

#### CALL TO ORDER

The meeting was called to order by Mayor Pro Tempore Elliott at 7:00 p.m.

#### ROLL CALL

*Members Present:* Pat Elliott, Mayor Pro Tempore; Sue Sandahl; Fred Wroge; and Tom Fitzhenry.

*Members Present:* Debbie Goettel, Mayor.

*Staff Present:* Steven L. Devich, City Manager; Mike Eastling, Public Works Director; Jim Topitzhofer, Recreation Services Director; Karen Barton, Community Development Manager; Pam Dmytrenko, Assistant City Manager; Christopher Regis, Finance Manager; Corrine Heine, City Attorney; and Cheryl Krumholz, Executive Coordinator.

M/Wroge, S/Sandahl to excuse Mayor Goettel from the January 10, 2012 Special City Council Worksession and January 10, 2012 Regular City Council Meeting.

Motion carried 3-0. (Fitzhenry temporarily out of the Chambers)

#### OPEN FORUM

Ann Dougherty, 6844 James Avenue, spoke in support of the proposed Pillsbury Commons project because of the need for affordable housing.

Camillo DeSantis, 6508 Newton Avenue, expressed concern of how the Pillsbury Commons project is presented by those who are in opposition and requested the City Council keep an open mind to consider what is needed for the community in fairness to housing all income levels.

#### PRESENTATION OF COLORS AND PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Elliott led the audience in the Pledge of Allegiance.

<b>APPROVAL OF MINUTES</b>
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M/Sandahl, S/Wroge to approve the minutes of (1) Special City Council Worksession of December 6, 2011; (2) Special City Council Worksession of December 13, 2011; and (3) Regular City Council Meeting of December 13, 2011.

Motion carried 4-0.

<b>Item #1</b>	<b>PRESENTATION OF CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING FROM GOVERNMENT FINANCE OFFICERS ASSOCIATION TO CITY OF RICHFIELD FINANCE MANAGER, CHRIS REGIS</b>
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Mayor Pro Tempore Elliott presented the certificate to Finance Manager Regis.

<b>Item #2</b>	<p><b>COUNCIL DISCUSSION</b></p> <ul style="list-style-type: none"> <li>• <b>SCHEDULE DATES(S) FOR CITY ADVISORY COMMISSION AND HRA COMMISSIONER APPLICANT INTERVIEWS</b></li> <li>• <b>HATS OFF TO HOMETOWN HITS</b></li> </ul>
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The City Council scheduled advisory commission and HRA Commissioner applicant interviews for Sunday, January 22, 2012 starting at 1 p.m. Applicants unavailable for interview will be accommodated on a case-by-case basis.

The City Council requested the recruitment for HRA Commissioner be open until end of day January 18, 2012.

Council Member Sandahl announced the Richfield Public Art Tour.

Council Member Wroge referenced the proposed Pillsbury Commons project communication piece recently distributed by residents in opposition to the project. He expressed his concerns that the project has changed from its original presentation of homeowner townhomes. He clarified that one unit is Section 8 assistance and three units are for homeless families. He also referenced an email received from Planning Commission Chair, Rick Jabs, stating that decisions are based upon facts.

Mayor Pro Tempore Elliott stated he is enthusiastic about the passion displayed on both sides regarding the proposed Pillsbury Commons project and requested the communications be factual.

Council Member Fitzhenry encouraged the public to use the resources available, i.e. rebroadcast of City Council, HRA and Planning Commission meetings on Channel 16, to obtain the facts about discussions regarding the proposed Pillsbury Commons project.

Council Member Fitzhenry also encouraged Richfield residents to become involved with addressing airport noise.

<b>Item #5</b>	<b>COUNCIL APPROVAL OF AGENDA</b>
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M/Sandahl, S/Fitzhenry to approve the agenda.

Motion carried 4-0.

<b>Item #4</b>	<b>CONSENT CALENDAR</b>
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- A. Consideration of approval of designating Assistant City Manager or available Department Director as Acting City Manager in 2012 in event City Manager is absent from City S.R. No. 1
- B. Consideration of approval of resolution regarding City Council Member attendance at City Council meetings for 2012 S.R. No. 2

RESOLUTION NO. 10597

RESOLUTION REGARDING ATTENDANCE  
BY COUNCIL MEMBERS AT COUNCIL MEETINGS

This resolution appears as Resolution No. 10597.

- C. Consideration of approval of resolution designating Richfield Sun-Current as official newspaper for City of Richfield for 2012 S.R. No. 3

RESOLUTION NO. 10598

RESOLUTION DESIGNATING AN OFFICIAL NEWSPAPER FOR 2012

This resolution appears as Resolution No. 10598.

- D. Consideration of approval of resolutions designating official depositories, including approval of collateral, for City of Richfield for 2012 S.R. No. 4

RESOLUTION NO. 10599

RESOLUTION DESIGNATING U.S. BANK  
A DEPOSITORY OF FUNDS OF THE CITY OF RICHFIELD FOR THE YEAR 2012

RESOLUTION NO. 10600

RESOLUTION DESIGNATING CERTAIN SAVING AND LOAN ASSOCIATIONS, BANKS AND  
CREDIT UNIONS AS DEPOSITORIES FOR THE DEPOSIT AND INVESTMENT OF  
CITY FUNDS IN 2012

RESOLUTION NO. 10601

RESOLUTION DESIGNATING CERTAIN FINANCIAL  
INSTITUTIONS AS DEPOSITORIES FOR THE INVESTMENT OF  
CITY OF RICHFIELD FUNDS IN 2012

These resolutions appear as Resolution Nos. 10599, 10600 and 10601.

- E. Consideration of approval of resolution authorizing use of City credit cards by City employees otherwise authorized to make purchases on behalf of City S.R. No. 5

RESOLUTION NO. 10602

RESOLUTION AUTHORIZING THE USE OF CREDIT CARDS BY CITY EMPLOYEES OTHERWISE AUTHORIZED TO MAKE PURCHASES ON BEHALF OF THE CITY OF RICHFIELD FOR THE YEAR 2011

This resolution appears as Resolution No. 10602.

- F. Consideration of approval of rescinding Resolution No. 9806 and adopting resolution establishing updated Public Purpose Expenditure Policy S.R. No. 6

RESOLUTION NO. 10603

RESOLUTION ESTABLISHING AN UPDATED PUBLIC PURPOSE EXPENDITURES POLICY

This resolution appears as Resolution No. 10603.

- G. Consideration of approval of resolution accepting \$50 donation from Minneapolis-Richfield American Auxiliary Unit 435 S.R. No. 7

RESOLUTION NO. 10604

RESOLUTION AUTHORIZING CITY OF RICHFIELD TO ACCEPT A DONATION OF \$50 FROM THE MINNEAPOLIS-RICHFIELD AMERICAN LEGION AUXILIARY UNIT 435

This resolution appears as Resolution No. 10604.

- H. Consideration of approval of Richfield Municipal Center change order report for aggregate net effect of \$7,847 in items included within project budget S.R. No. 8
- I. Consideration of approval of purchase of brush chipper (Vermeer BC 2100XL) from Vermeer of Burnsville for use by Forestry Maintenance Division in amount of \$108,280.40 S.R. No. 9
- J. Consideration of approval of 2012 contract with City of Bloomington, using federal grant funds, for public health emergency preparedness/bioterrorism services and development of response system S.R. No. 10
- K. Consideration of approval of continuation of agreement with City of Bloomington for public health services for City of Richfield for 2012 S.R. No. 11
- L. Consideration of approval of resolution authorizing City of Richfield to participate in Minnesota GreenStep Cities Program S.R. No. 12

RESOLUTION NO. 10605

RESOLUTION AUTHORIZING THE CITY OF RICHFIELD TO PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM

This resolution appears as Resolution No. 10605.

- M. Consideration of approval of resolution authorizing Agency Agreement No. 93492 between Mn/DOT and City of Richfield authorizing Mn/DOT to pass through federal funds for previous planning and design of two bike routes in Richfield S.R. No. 13

RESOLUTION NO. 10606

RESOLUTION AUTHORIZING ACCEPTANCE OF AGENCY AGREEMENT NO. 93492 BETWEEN THE MINNESOTA DEPARTMENT OF TRANSPORTATION AND THE CITY OF RICHFIELD FOR FEDERAL PARTICIPATION IN TWO NON-MOTORIZED TRANSPORTATION PILOT PROGRAM PROJECTS

This resolution appears as Resolution No. 10606.

- N. Consideration of approval of Richfield Municipal Center Room Reservation Policy and Guidelines, rescinding current Resolution No. 6237 regarding use of Council Chambers, and resolution amending Appendix D to reflect new fees and charges S.R. No. 14

RESOLUTION NO. 10607

RESOLUTION ESTABLISHING 2012 LICENSE, PERMIT AND MISCELLANEOUS FEES PURSUANT TO THE PROVISIONS OF APPENDIX D OF THE ORDINANCE CODE OF THE CITY OF RICHFIELD RESCINDING RESOLUTION NO. 10596

This resolution appears as Resolution No. 10607.

- O. Consideration of approval of resolution authorizing purchase of real property at 6420-17th Avenue S.R. No. 15

RESOLUTION NO. 10608

RESOLUTION AUTHORIZING THE PURCHASE OF REAL PROPERTY LOCATED AT 6420 17th AVENUE

This resolution appears as Resolution No. 10608.

M/Wroge, S/Sandahl to approve the Consent Calendar.

Motion carried 4-0.

Item #5	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM CONSENT CALENDAR</b>
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None.

Item #6	<b>CONSIDERATION OF SECOND READING OF AMENDMENT TO RICHFIELD CITY CODE APPENDIX D ESTABLISHING FEE SCHEDULE FOR "SKETCH PLAN REVIEW" AND RESOLUTION AUTHORIZING SUMMARY PUBLICATION OF ORDINANCE S.R. NO. 16</b>
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Council Member Wroge presented Staff Report No. 16.

M/Wroge, S/Elliott that this constitute second reading of Bill No. 2012-1 amending Richfield City Code Appendix D establishing fee schedule for "Sketch Plan Review" and resolution authorizing summary publication of ordinance:

RESOLUTION NO. 10609

RESOLUTION APPROVING SUMMARY PUBLICATION OF AN ORDINANCE AMENDING APPENDIX D OF THE RICHFIELD CITY CODE TO ESTABLISH A FEE SCHEDULE FOR SKETCH PLAN REVIEW

Motion carried 4-0. This resolution appears as Resolution No. 10609.

<b>Item #7</b>	<b>CONSIDERATION OF SECOND READING OF ORDINANCE AMENDING SUBSECTION 514.05, SUBDIVISIONS 3 AND 4 AND SUBSECTION 518.05, SUBDIVISIONS 3 AND 4 RELATED TO ACCESSORY STRUCTURES ON RESIDENTIAL LOTS OF 15,000 SQUARE FEET OR MORE S.R. NO. 17</b>
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Mayor Pro Tempore Elliott presented Staff Report No. 17.

M/Elliott, S/Sandahl that this constitute second reading of Bill No. 2012-2 Subsection 514.05, Subdivisions 3 and 4 and Subsection 518.05, Subdivisions 3 and 4 related to accessory structures on residential lots of 15,000 square feet or more.

Motion carried 4-0.

<b>Item #8</b>	<b>CONSIDERATION OF RESOLUTION AUTHORIZING 2012 SOCIAL SERVICE AGENCY FUNDING RECOMMENDATIONS S.R. NO. 18</b>
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Council Member Sandahl presented Staff Report No. 18.

David Sumnicht, 6620 Logan Avenue, VEAP representative, apologized for the tardiness of the VEAP application and encouraged the City Council to approve the alternate resolution that includes allocations to VEAP and READY.

Mayor Pro Tempore Elliott suggested approving the alternate resolution that included VEAP and READY allocations with a strong indication of meeting deadlines in the future.

Council Member Sandahl agreed that deadlines should be honored.

M/Sandahl, S/Fitzhenry that the following alternate resolution be adopted and that it be made part of these minutes:

**RESOLUTION NO. 10611**

**RESOLUTION APPROVING THE 2012 SOCIAL SERVICE AGENCY FUNDING RECOMMENDATIONS AND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS FOR SERVICE WITH THOSE AGENCIES FUNDED BY THE CITY**

Motion carried 4-0. This resolution appears as Resolution No. 10611.

<b>Item #9</b>	<b>CONSIDERATION OF RESOLUTION APPROVING AMENDMENT TO 2011-2012 LABOR AGREEMENT WITH INTERNATIONAL UNION OF OPERATING ENGINEERS S.R. NO. 19</b>
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Council Member Fitzhenry presented Staff Report No. 19.

M/Fitzhenry, S/Sandahl that the following resolution be adopted and that it be made part of these minutes:

**RESOLUTION NO.10612**

RESOLUTION DESIGNATING CITY'S CONTRIBUTION TOWARDS HEALTH AND DENTAL INSURANCE PREMIUMS AND SALARY INCREASE FOR EMPLOYEES COVERED BY THE INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL 49

Motion carried 4-0. This resolution appears as Resolution No. 10612.

<b>Item #10</b>	<b>CONSIDERATION OF RESOLUTION APPROVING 2012 GENERAL SERVICES, MANAGEMENT AND SPECIALIZED SALARY COMPENSATION PLANS S.R. NO. 20</b>
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Council Member Fitzhenry presented Staff Report No. 20.

M/Fitzhenry, S/Elliott that the following resolutions be adopted and that they be made part of these minutes:

RESOLUTION NO. 10613

RESOLUTION RELATING TO THE 2012 GENERAL SERVICES SALARY COMPENSATION PLAN

RESOLUTION NO. 10614

RESOLUTION RELATING TO THE 2012 MANAGEMENT SALARY COMPENSATION PLAN

RESOLUTION NO. 10615

RESOLUTION RELATING TO THE 2012 SPECIALIZED PAY PLAN

Motion carried 4-0. These resolutions appear as Resolution Nos. 10613, 10614 and 10615.

<b>Item #11</b>	<b>CITY MANAGER'S REPORT</b>
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City Manager Devich explained there were gas leaks detected and repaired recently in the area of 66th Street and First and Second Avenues and Rae Drive.

<b>Item #12</b>	<b>CLAIMS AND PAYROLLS</b>
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M/Wroge, S/Elliott that the following claims and payrolls be approved:

<b>U.S. Bank</b>		<b>12/27/2011</b>
A/P Checks: 209157-209629	\$	1,816,955.09
Payroll: 80496-80803	\$	517,986.75
TOTAL	\$	2,334,941.84
 <b>U.S. Bank</b>		 <b>1/10/12</b>
A/P Checks: 209630-209974	\$	1,128,081.35

Payroll: 80804-81108  
TOTAL

\$ 515,758.88  
\$ 1,643,840.23

Motion carried 4-0.

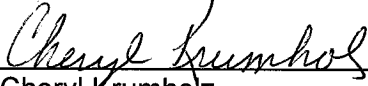
**OPEN FORUM**

None.

**ADJOURNMENT**

The City Council meeting was adjourned by unanimous consent at 8:08 p.m.

Date Approved: January 24, 2012

  
Cheryl Krumholz  
Executive Coordinator

  
Pat Elliott  
Mayor Pro Tempore

  
Steven L. Devich  
City Manager