



CITY COUNCIL MINUTES

Richfield, Minnesota

Special Worksession

February 23, 2010

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 6:00 p.m.

ROLL CALL

Council Members

Present: Debbie Goettel, Mayor; Pat Elliott; Fred Wroge; Sue Sandahl; and Tom Fitzhenry.

Staff Present:

Steven L. Devich, City Manager; John Stark, Community Development Director; Frank White, Acting Recreation Services Director; MaryKaye Champa, Recreation Supervisor & Arts Commission Liaison; and Cheryl Krumholz, Recording Secretary.

Item #1	DISCUSSION REQUESTED BY CITY OF RICHFIELD ARTS COMMISSION REGARDING COMMISSION'S STRATEGIC PLAN (COUNCIL MEMO NO. 23)
----------------	--

Arts Commission members Ron Wilson, Judy Goebel, Debra Caserotti, and Jackie Mihalik discussed the commission's strategic plan including values, findings, recommendations, and infrastructure and administrative goals.

Acting Recreation Services Director White discussed the status of the Arts Center and participation in art classes, including more collaboration with Richfield Community Education and City classes and improving cooperative efforts with the Richfield School District. The cost of marketing and communication options is challenging.

Mr. Wilson suggested expanding communication efforts to Bloomington and Edina.

Council Member Wroge stated he did not support using Richfield funds to reach non-Richfield resident participants. The Richfield School District and Academy of Holy Angels should supply space for classes on an on-going basis because they already have maintenance staff already there.

Mayor Goettel stated she is not against trying to reach non-Richfield participants.

Council Member Wroge suggested the Arts Commission become a separate entity from a City commission so they are eligible for grants.

Mr. Wilson stated changing to a 501 3(c) organization has been considered.

Mayor Goettel discussed the Richfield Foundation.

Council Member Sandahl said those receiving mailings outside of Richfield would pay a fee to be on the list so there would be no cost to Richfield.

Council Member Sandahl encouraged the commission to consider enhancing the sculpture gardens in Richfield to promote the City.

City Manager Devich stated the City needs to reduce the budget due to the State aids unallotment so a line item in the budget for commissions is not possible.

Acting Recreation Services Director White encouraged the commission to seek other funding sources and also volunteers outside the commission to help with promoting the commission at various events.

Item #2	DISCUSSION REQUESTED BY RICHFIELD CHAMBER OF COMMERCE REGARDING CHAMBER'S PROPOSED PRINCIPLES OF REDEVELOPMENT
----------------	---

The Richfield Chamber of Commerce representatives, Steve Lindgren, President, and Tim Carter, 2010 Board Chair, reviewed the Chamber's Principles of Redevelopment.

Mr. Lindgren requested the HRA consider a similar discussion with the Chamber.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 6:55 p.m.

Date Approved: _____

Debbie Goettel
Mayor

Cheryl Krumholz
Recording Secretary

Steven L. Devich
City Manager



CITY COUNCIL MEETING MINUTES

Richfield, Minnesota

Regular Meeting

February 23, 2010

CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:00 p.m.

ROLL CALL

Members Present: Debbie Goettel, Mayor; Sue Sandahl; Pat Elliott; Fred Wroge (left at 8:10 p.m.); and Tom Fitzhenry.

Staff Present: Steven L. Devich, City Manager; John Stark, Community Development Director; Mike Eastling, Public Works Director; Barry Fritz, Public Safety Director; Brad Sveum, Fire Services Director; Chris Regis, Finance Manager; Pam Dmytrenko, Assistant to the City Manager; Linda Thompson, Assistant City Attorney; and Cheryl Krumholz, Recording Secretary.

OPEN FORUM

None.

PRESENTATION OF COLORS AND PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

APPROVAL OF MINUTES

M/Sandahl, S/Fitzhenry to approve the minutes of (1) Regular City Council Meeting of January 26, 2010; (2) Special City Council Worksession of February 9, 2010; and (3) Regular City Council Meeting of February 9, 2010.

Motion carried 5-0.

Item #1	PRESENTATION OF PROCLAMATION DESIGNATING FEBRUARY 23, 2010 AS ROTARY DAY IN RICHFIELD
----------------	--

Mayor Goettel presented a proclamation to Jay Clark and Sally Parker designating February 23, 2010 as Rotary Day in Richfield.

Item #2	PRESENTATION OF PENN CENTRAL ANNUAL REPORT 2009 (COUNCIL MEMO NO. 22)
----------------	--

Marv Menzel, Pickin' Parlor, presented the Penn Central Annual Report 2009.

Council Member Wroge expressed concern regarding the area's name change to "Penn Central".

Mr. Menzel explained the process used to determine the identity of the area.

Item #3	COUNCIL DISCUSSION <ul style="list-style-type: none"> • HATS OFF TO HOMETOWN HITS
----------------	--

Council Member Fitzhenry reported a webcam is on the City's website to view construction of the Municipal Center.

Council Member Sandahl announced two upcoming public open houses regarding proposed bike routes on the east and west side of Richfield.

Council Member Wroge stated he would be leaving the meeting early.

Council Member Elliott provided an update on the Richfield residents who are participants on the Biggest Loser television show.

City Manager Devich introduced Linda Thompson, Assistant City Attorney, from Kennedy & Graven.

City Manager Devich discussed the impacts of the Governor's proposed unallotment of state aid in 2010. He also stated he will be preparing various scenarios to present to the City Council on how to handle the impacts.

Item #4	COUNCIL APPROVAL OF AGENDA
----------------	-----------------------------------

Mayor Goettel removed Item #5A from the Consent Calendar and moved it to Item #6 for separate consideration.

M/Wroge, S/Sandahl to approve the agenda as amended.

Motion carried 5-0.

Item #5	CONSENT CALENDAR
----------------	-------------------------

- A. Item was removed from the Consent Calendar to be considered separately as Item #6.
- B. Consideration of approval of first reading of ordinance amending Section 210.01 related to City Council salaries and schedule second reading for March 9, 2010 S.R. No. 31
- C. Consideration of approval of resolution authorizing reimbursement for 2010 alley paving project S.R. No. 32

RESOLUTION NO. 10346

DECLARING THE OFFICIAL INTENT OF THE CITY OF RICHFIELD
TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS
OF BONDS TO BE ISSUED BY THE CITY

This resolution appears as Resolution No. 10346.

- D. Consideration of approval of bid minutes/tabulation and award of contract to Ron Kassa Construction, Inc. for 2010 concrete alley construction in amount of \$144,657 S.R. No. 33
- E. Consideration of approval of purchase of two unmarked Public Safety vehicles from Thane Hawkins Polar Chevrolet in amount of \$34,674.40, plus tax and license fees S.R. No. 34

M/Sandahl, S/Wroge to approve the Consent Calendar as amended.

Motion carried 5-0.

Item #6	CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM CONSENT CALENDAR
----------------	--

Former Item #5A - Consideration of approval of first reading of transitory ordinance providing for expenditure of funds from Special Revenue Fund for certain capital improvements and scheduling public hearing and second reading for March 23, 2010 S.R. No. 30

Council Member Wroge stated he is not against the skatepark but due to the financial issues facing the City, he could not support the expenditure of funds for this capital improvement. He expressed concern of sending the wrong message to the community and suggested paying down the existing debt service.

City Manager Devich explained the City Charter established that liquor projects can only be used on Special Revenue capital improvements, not for operating costs. The Community Services Commission will be discussing the transfers in March, and since there is no time sensitivity, the City Council could postpone action until the Community Services Commission's review and recommendation.

Council Member Sandahl stated the skatepark was delayed last year because of funding and she believed it was unconscionable to fund some sports and not others as recreational opportunities for Richfield youth.

Mayor Goettel agreed with Council Member Sandahl and added the skatepark use is free and the youth want it.

Council Member Elliott expressed support for the skatepark but expressed some concern for initiating a new project instead of paying on debt service.

Council Member Fitzhenry questioned other costs related to the skatepark that may be incurred.

M/Sandahl, S/Goettel to remove this item from the agenda and consider it again after the Community Services Commission's review.

Motion carried 5-0.

Item #7	CONSIDERATION OF BID MINUTES/TABULATION AND AWARD OF CONTRACTS AS RECOMMENDED BY STAHL CONSTRUCTION FOR NEW RICHFIELD MUNICIPAL CENTER S.R. NO. 35
----------------	---

Council Member Elliott presented Staff Report No. 35.

City Manager Devich discussed the capital infrastructure costs related to building a new Dispatch Center in the Municipal Center. He also explained the Dispatch options, including going to the Hennepin County Dispatching Center and the decision-making timeframe. Hennepin County could not provide the same level of service but it is a front-end capital investment to be decided.

City Manager Devich discussed the additional costs (Orfield Laboratories consulting, audio-visual design, some FF&E) already needed from other funding services, including the pension fund. It would be a City Council policy decision to review drawing down other cash balances.

Council Member Wroge suggested that to retain our staff, other cities should be asked about coming to Richfield for dispatch services and charging them to recoup costs.

Mike Klass, Wold Architects, stated accommodating the extra space needed for a larger Dispatch Center would be challenging.

Council Member Fitzhenry suggested public comment be obtained on this issue before a decision is made.

The City Council consensus was to have staff research the interest of other cities having dispatch services provided by Richfield, have Wold Architects determine space requirements, obtain public input, and return to the City Council for consideration.

Dale Sonnichsen, Stahl Construction, said the decision by early April would be acceptable.

Council Member Wroge left the meeting at this time.

M/Elliott, S/Sandahl to accept the bids as recommended by Stahl Construction in the amount of \$5,943,292, reject add-alternate bids #3 – Humidification, and #6 - Sound masking and reserve the decision on contract #32 – Access Flooring to a future meeting in order to further evaluate the option of including the 911 Communications Center in the new building.

Council Member Sandahl stated the project may be over-budget regardless and the humidification and sound-masking could be added later.

Mr. Klass explained the sound-masking should be revisited before the ceilings are finished. Humidification would be an additional equipment expense.

Motion carried 4-0.

Council Member Sandahl stated she believes the use of the pension funds or bonding to cover costs was left open so bonding is an option.

Item #8	CONSIDERATION OF AGREEMENT WITH ORFIELD LABORATORIES, INC. FOR CONSULTING SERVICES FOR AUDIO-VISUAL DESIGN OF NEW CITY COUNCIL CHAMBERS (THIS ITEM SHOULD BE CONSIDERED IN CONJUNCTION WITH AGENDA ITEM NO. 7) S.R. NO. 36
----------------	---

Council Member Sandahl presented Staff Report No. 36.

Assistant City Attorney Thompson clarified that City Attorney Heine revised the original agreement and sent it to Mr. Orfield but no response had yet been received so that original agreement is in the City Council agenda.

Council Member Elliott stated he did not support the agreement and questioned Mr. Orfield regarding insurance provisions.

Steve Orfield, Orfield Laboratories, explained why he does not carry professional liability insurance.

Council Member Sandahl stated an expert is needed to design the audio-visual system.

Mayor Goettel added significant audio-visual issues need to be addressed.

Council Member Fitzhenry questioned the value of Mr. Orfield’s services long-term.

Mr. Orfield stated he guaranteed the system to meet standards and that Orfield Laboratories has designed hundreds of audio-visual systems with none of them contested as unacceptable.

Council Member Elliott requested the agreement language in the Agreement portion, #2, second to last sentence, be revised to read “Orfield’s work WILL insure...” He asked Mr. Orfield regarding monitoring installation of the system.

Mr. Orfield stated he monitors the bids, not the installation, but the equipment and performance are checked and adjusted as needed.

M/Sandahl, S/Goettel to approve the agreement, as revised by the City Attorney and with the language change, with Orfield Laboratories, Inc. for consulting services for the audio-visual design of new City Council Chambers.

Motion carried 3-1. (Elliott oppose)

Item #9	CITY MANAGER’S REPORT
----------------	------------------------------

None.

Item #10	CLAIMS AND PAYROLL
-----------------	---------------------------

M/Sandahl, S/Elliott that the following claims and payrolls be approved:

U.S. BANK 02-23-10

A/P Checks: 192439 – 192790	\$	940,026.62
PAYROLL 64490 – 64809	\$	497,257.39
TOTAL	\$	1,437,284.01

Motion carried 4-0.

OPEN FORUM

None.

ADJOURNMENT

The City Council meeting was adjourned by unanimous consent at 8:35 p.m.

Date Approved: _____

Debbie Goettel
Mayor

Cheryl Krumholz
Recording Secretary

Steven L. Devich
City Manager