



**CITY COUNCIL MINUTES**  
Richfield, Minnesota

**Special Worksession**

**April 13, 2010**

**CALL TO ORDER**

The meeting was called to order by Mayor Goettel at 5:33 p.m.

**ROLL CALL**

*Council Members*

*Present:* Debbie Goettel, Mayor; Pat Elliott; Fred Wroge; Sue Sandahl; and Tom Fitzhenry.

*Staff Present:*

Steven L. Devich, City Manager; Mike Eastling, Public Works Director; Jim Topitzhofer, Recreation Services Director; Brad Sveum, Fire Services Director; Wayne Kewitsch, Assistant Fire Chief; Pam Dmytrenko, Assistant to the City Manager; and Cheryl Krumholz, Recording Secretary.

<b>Item #1</b>	<b>DISCUSSION REGARDING PARKS CAPITAL IMPROVEMENT PLAN (COUNCIL MEMO NO. 47)</b>
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Recreation Services Director Topitzhofer discussed the capital improvement plan related to parks. He also discussed the insurance coverage for the proposed skate park, including insurance requirements and maintenance responsibilities.

Recreation Services Director Topitzhofer stated the Community Services Commission recommended a Tier-One skate park.

Roger Schmidt, 7504 Aldrich Avenue, explained the concept and design for a skate park, including community interest levels, site selection criteria for Augsburg Park, and budget. He suggested the City Council move forward on the skate park and hold open houses for the public to review designs of a streetscape plaza.

Council Member Elliott asked Mr. Schmidt if skateboarders find a Tier-One skate park acceptable or will there be lobbying for a Tier-Two in the future.

Mr. Schmidt responded that what he has developed is acceptable based on uniqueness rather than challenges.

City Manager Devich reviewed the existing capital improvement plan and recommended plan. He clarified that liquor operations funds are to be used for capital projects, not specifically designated for recreation projects, although that, historically, is the primary choice. The City Council decides the use of the funds.

Council Member Wroge expressed concern regarding using liquor funds for other non-recreational projects.

Council Member Fitzhenry stated support for the skate park and liked the idea of skateboarders taking ownership.

Council Member Sandahl stated the skate park is needed.

Council Member Elliott stated concerns regarding self-policing the site. He questioned the annual long-term budget impacts and what design could be prepared with the current funding.

Council Member Wroge expressed concern regarding enforcement of rules with no supervision being required.

The City Council consensus was to proceed with designing a Tier-One skate park this year.

<b>Item #2</b>	<b>DISCUSSION REGARDING FIRE STAFFING MODELS (COUNCIL MEMO NO. 49)</b>
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Fire Services Director Sveum discussed several alternative fire staffing models, including concepts, costs, and comparisons to the current model. He also reviewed impacts of callbacks and overtime.

Fire Services Director Sveum stated the Governor has signed legislation regarding residency requirements for new hires.

City Manager Devich stated City Council direction will be needed at budget time regarding staffing models. He discussed cuts in services should be for every City department, the callback issue requiring staff turnover to make the legislation effective, his goals to preserve City positions, and his proposing a staff salary adjustment in 2011 to stay competitive with other cities.

City Manager Devich requests City Council direction on the continued review of fire staffing models.

Council Member Wroge expressed concern regarding a salary adjustment.

Mayor Goettel stated support to retain the Richfield Fire Department but budget cuts are necessary.

Council Member Fitzhenry stated demographics may indicate an interest in part-time firefighter positions.

Fire Services Director Sveum responded the response time requirement would need to be considered.

The City Council consensus was to have discussions continue between the firefighters and the City and return to the City Council with proposed staffing models for their consideration.

Representative Linda Slocum discussed her involvement with the new legislation.

<b>ADJOURNMENT</b>
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The meeting was adjourned by unanimous consent at 6:55 p.m.

Date Approved: \_\_\_\_\_

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Debbie Goettel  
Mayor

\_\_\_\_\_  
Cheryl Krumholz  
Recording Secretary

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Steven L. Devich  
City Manager



# CITY COUNCIL MEETING MINUTES

## Richfield, Minnesota

### Regular Meeting

**April 13, 2010**

#### CALL TO ORDER

The meeting was called to order by Mayor Goettel at 7:05 p.m.

#### ROLL CALL

*Members Present:* Debbie Goettel, Mayor; Sue Sandahl; Pat Elliott; Fred Wroge; and Tom Fitzhenry.

*Staff Present:* Steven L. Devich, City Manager; Mike Eastling, Public Works Director; John Stark, Community Development Director; Jim Topitzhofer, Recreation Services Director; Corrine Heine, City Attorney; and Cheryl Krumholz, Recording Secretary.

#### OPEN FORUM

Barb Weinstock, 7520 10th Avenue, requested the City Council review the multi-pet licensing process and fee.

#### PRESENTATION OF COLORS AND PLEDGE OF ALLEGIANCE

Mayor Goettel led the audience in the Pledge of Allegiance.

#### APPROVAL OF MINUTES

M/Sandahl, S/Wroge to approve the minutes of (1) Special City Council Worksession of March 23, 2010 and (2) Regular City Council Meeting of March 23, 2010.

Motion carried 5-0.

<b>Item #1</b>	<b>PRESENTATION OF PROCLAMATION DESIGNATING MAY 1, 2010 AS CITY OF RICHFIELD SILVER STAR BANNER DAY</b>
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Mayor Goettel read and presented a proclamation designating May 1, 2010 as City of Richfield Silver Star Banner Day to representatives of the Fred Babcock Veterans of Foreign Wars Post #5555 and the Minneapolis/Richfield American Legion Post #435.

<b>Item #2</b>	<b>PRESENTATION OF PROCLAMATION DESIGNATING CITY OF RICHFIELD EARTH DAY/ARBOR MONTH IN APRIL 2010</b>
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Recreation Services Director Topitzhofer announced the upcoming Earth Day scavenger hunt.

Mayor Goettel presented a proclamation designating City of Richfield Earth Day/Arbor Month in April 2010 to Recreation Services Director Topitzhofer.

<b>Item #3</b>	<b>ANNUAL MEETING WITH TRANSPORTATION COMMISSION</b>
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Marty Kirsch, Transportation Commission Chair, provided a report on the Commission's activities and goals.

<b>Item #4</b>	<b>COUNCIL DISCUSSION</b> <ul style="list-style-type: none"> <li>• <b>WALK A MILE IN HER SHOES</b></li> <li>• <b>HATS OFF TO HOMETOWN HITS</b></li> </ul>
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Teresa Rosen, Cornerstone, announced the April 13 Walk a Mile in Her Shoes event at the Mall of America.

Council Member Wroge acknowledged the efforts of the Middle School AVID for distributing the revised Welcome to Richfield booklet.

Recreation Services Director Topitzhofer explained the television commercial regarding Memorial Day activities at Veterans Memorial Park is being aired in error.

Council Member Fitzhenry acknowledged Public Work's quick response to placing barricades to block vehicles using the empty lot at 66th Street and Richfield Parkway.

Council Member Sandahl acknowledged the volunteers assisting seniors with tax preparation at the Community Center.

Council Member Fitzhenry requested the multi-pet licensing process be reviewed, including length of license, inspections by community service officers and cost of licenses.

The City Council consensus was to consider multi-pet licensing costs during budget discussions.

Mayor Goettel announced the April 16 National Health Care Decisions Day at the Community Center.

<b>Item #5</b>	<b>COUNCIL APPROVAL OF AGENDA</b>
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M/Wroge, S/Sandahl to approve the agenda.

Motion carried 5-0.

<b>Item #6</b>	<b>CONSENT CALENDAR</b>
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- A. Consideration of approval of first reading of transitory ordinance vacating Market Drive street right-of-way and scheduling public hearing and second reading for April 27, 2010 S.R. No. 54
- B. Consideration of approval of first reading of ordinance relating to municipal elections, amending Sections 4.02 and 4.06 of Richfield City Charter and scheduling public hearing and second reading for May 11, 2010 S.R. No. 55
- C. Consideration of approval of renewing auction service contract with Adesa Minneapolis for 2010/2011 auctioning forfeited vehicles from Public Safety/Police S.R. No. 56
- D. Consideration of approval of bid minutes/tabulation and award of contract to Wilson Custom Tree for 2010 diseased tree removal from private property in amount of \$78,811 S.R. No. 57
- E. Consideration of approval of bid minutes/tabulation and award of contract to Valley Paving, Inc. for mill and overlay and Ice Arena parking lot projects in amount of \$788,157.46 S.R. No. 58
- F. Consideration of approval of extending 2009 curb and gutter and miscellaneous concrete repair contract with Ron Kassa Construction, Inc. in amount of \$99,612.50 S.R. No. 59
- G. Consideration of approval of purchase of equipment and chemicals from JRK Seed for injection treatment of ash trees in amount not to exceed \$50,000 S.R. No. 60

M/Goettel, S/Elliott to approve the Consent Calendar.

Motion carried 5-0.

<b>Item #7</b>	<b>CONSIDERATION OF ITEMS, IF ANY, REMOVED FROM CONSENT CALENDAR</b>
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None.

<b>Item #8</b>	<b>PUBLIC HEARING REGARDING ISSUANCE OF NEW ON-SALE WINE AND 3.2 PERCENT MALT LIQUOR LICENSES FOR JOY’S PATTAYA THAI RESTAURANT, LLC, 7545 LYNDAL AVE S.R. NO. 61</b>
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Council Member Elliott presented Staff Report No. 61.

M/Fitzhenry, S/Wroge to close public hearing.

Motion carried 5-0.

M/Elliott, S/Sandahl to approve the issuance of new on-sale wine and 3.2 percent malt liquor licenses for Joy’s Pattaya Thai Restaurant, LLC, 7545 Lyndale Avenue.

Motion carried 5-0.

<b>Item #9</b>	<b>PUBLIC HEARING REGARDING CITY GRANTING COMLUX AMERICA, LLC A LOAN OF MINNESOTA INVESTMENT FUND GRANT MONIES IN AMOUNT OF \$1,000,000 AND RESOLUTION APPROVING DOCUMENTS RELATED TO LOAN S.R. NO. 62</b>
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Mayor Goettel presented Staff Report No. 62.

Council Member Wroge questioned the Revolving Loan Fund being City or HRA.

City Manager Devich explained the new tool for businesses would be created to follow the DEED models and be a City fund.

M/Goettel, S/Sandahl to close public hearing.

Motion carried 5-0.

M/Goettel, S/Sandahl to the City granting Comlux America, LLC a loan of Minnesota Investment Fund Grant monies in amount of \$1,000,000 and that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10355

RESOLUTION APPROVING MINNESOTA INVESTMENT FUND LOAN AGREEMENT BETWEEN THE CITY AND COMLUX AMERICA, LLC

Motion carried 5-0. This resolution appears as Resolution No. 10355.

<b>Item #10</b>	<b>CONSIDERATION OF RESOLUTION AUTHORIZING MAJOR SITE PLAN AMENDMENT AT 7700 NICOLLET AVENUE ALLOWING MAIN FLOOR ADDITION FOR MARKET AND BASEMENT AREA FOR ADDITIONAL STORAGE S.R. NO. 63</b>
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Council Member Wroge presented Staff Report No. 63.

John Gross, owner, stated the new equipment meets all code requirements, including odor control.

M/Wroge, S/Goettel that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10359

RESOLUTION GRANTING APPROVAL  
OF A MAJOR SITE PLAN AMENDMENT FOR  
7700 NICOLLET AVENUE

Motion carried 5-0. This resolution appears as Resolution No. 10359.

<p><b>Item #11</b></p>	<p><b>CONSIDERATION OF RESOLUTION APPROVING CONTRACT WITH INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 49 FOR CONTRACT PERIOD JANUARY 1, 2010 THROUGH DECEMBER 31, 2010 S.R. NO. 64</b></p>
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Council Member Fitzhenry presented Staff Report No. 64.

M/Fitzhenry, S/Sandahl that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10356

RESOLUTION APPROVING LABOR AGREEMENT BETWEEN THE  
CITY OF RICHFIELD AND  
INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL 49  
BARGAINING UNIT FOR THE YEAR 2010

Motion carried 5-0. This resolution appears as Resolution No. 10356.

<p><b>Item #12</b></p>	<p><b>CONSIDERATION OF RESOLUTION APPROVING CONTRACT WITH POLICE SUPERVISORS LAW ENFORCEMENT LABOR SERVICES LOCAL 162 FOR CONTRACT PERIOD JANUARY 1, 2010 THROUGH DECEMBER 31, 2010 S.R. NO. 65</b></p>
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Council Member Wroge presented Staff Report No. 65.

M/Wroge, S/Fitzhenry that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10357

RESOLUTION APPROVING LABOR AGREEMENT BETWEEN THE  
CITY OF RICHFIELD AND  
LAW ENFORCEMENT LABOR SERVICES (LELS), LOCAL 162  
BARGAINING UNIT FOR THE YEAR 2010

Motion carried 5-0. This resolution appears as Resolution No. 10357.

<p><b>Item #13</b></p>	<p><b>CONSIDERATION OF RESOLUTION APPROVING CONTRACT WITH POLICE OFFICERS AND DETECTIVE LAW ENFORCEMENT LABOR SERVICES 123 FOR CONTRACT PERIOD JANUARY 1, 2010 THROUGH DECEMBER 31, 2010 S.R. NO. 66</b></p>
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Council Member Sandahl presented Staff Report No. 66.

City Manager Devich acknowledged the three unions for negotiating their contracts.

M/Sandahl, S/Fitzhenry that the following resolution be adopted and that it be made part of these minutes:

RESOLUTION NO. 10358

RESOLUTION APPROVING LABOR AGREEMENT BETWEEN THE  
CITY OF RICHFIELD AND  
LAW ENFORCEMENT LABOR SERVICES (LELS), LOCAL 123  
BARGAINING UNIT FOR THE YEAR 2010

Motion carried 5-0. This resolution appears as Resolution No. 10358.

<p><b>Item #14</b></p>	<p><b>CONSIDERATION OF CAPITAL INFRASTRUCTURE INVESTMENT FOR CITY'S 9-1-1 DISPATCH CENTER IN NEW RICHFIELD MUNICIPAL CENTER S.R. NO. 67</b></p>
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Mayor Goettel presented Staff Report No. 67.

Council Member Sandahl questioned the non-recommended items – Alternate #4 – Humidification and Alternate #6 – Sound Masking – stated in the Stahl Construction letter dated February 23, 2010.

City Manager Devich stated the decision on dispatch and access flooring is most critical.

Council Member Sandahl expressed support for the dispatch infrastructure and requested Alternates #4 and #6 be returned to the City Council for consideration.

M/Goettel, S/Fitzhenry to approve consideration of capital infrastructure investment for City's 9-1-1 dispatch center in new Richfield Municipal Center.

Motion carried 5-0.

Council Member Wroge expressed his concerns that Hennepin County has not provided an answer on allowing more cities to join the County Dispatching Center and associated costs initially and annually. He continued with concerns that there was no time for discussion and there was only one choice now because no information was available.

Council Member Fitzhenry stated that Hennepin County does charge for dispatching on property taxes.

<b>Item #15</b>	<b>CITY MANAGER’S REPORT</b> <ul style="list-style-type: none"> <li>• <b>GAS LINE INSPECTION AT 66TH STREET AND PORTLAND AVENUE ROUNDABOUT</b></li> <li>• <b>FIRE INSPECTIONS</b></li> </ul>
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Public Works Director Eastling reported on the gas line inspection to begin in mid-April.

Council Member Wroge questioned the legal liability of the installing company.

City Attorney Heine responded that the contracts are not with the City but rather CenterPoint and its contractor.

City Manager Devich reported on the Fire Department and rental licensing inspections program for apartment buildings in Richfield.

<b>Item #16</b>	<b>CLAIMS AND PAYROLL</b>
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M/Wroge, S/Sandahl that the following claims and payrolls be approved:

<b><u>U.S. BANK 04-13-10</u></b>	
A/P Checks: 193460 – 193860	\$ 1,082,697.53
PAYROLL 65433 – 65739; 41469	\$ 491,111.06
<b>TOTAL</b>	<b>\$ 1,573,808.59</b>

Motion carried 5-0.

<b>OPEN FORUM</b>
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None.

**ADJOURNMENT**

The City Council meeting was adjourned by unanimous consent at 8:49 p.m.

Date Approved: \_\_\_\_\_

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Debbie Goettel  
Mayor

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Cheryl Krumholz  
Recording Secretary

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Steven L. Devich  
City Manager