



# CITY COUNCIL MINUTES

Richfield, Minnesota

## Special City Council Worksession

October 11, 2011

### CALL TO ORDER

The meeting was called to order by Mayor Pro Tempore Elliott at 6:36 p.m. in the Bartholomew Conference Room.

### ROLL CALL

*Council Members Present:* Pat Elliott, Mayor Pro Tempore; Sue Sandahl; Fred Wroge; and Tom Fitzhenry.

*Council Members Absent:* Debbie Goettel, Mayor

*Staff Present:* Steven L. Devich, City Manager; Pam Dmytrenko, Assistant City Manager; Dave Conrads, Building Maintenance Supervisor; Corrine Heine, City Attorney; and Cheryl Krumholz, Executive Coordinator.

<b>Item # 1</b>	<b>DISCUSSION REGARDING MUNICIPAL CENTER CONFERENCE ROOM RENTAL POLICY</b>
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City Manager Devich reviewed several issues related to developing a conference room reservation policy for public use in the Municipal Center.

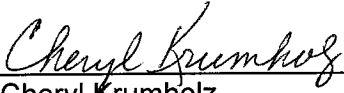
The City Council agreed that use of the Council Chambers should be limited to the League of Women Voters and other non-partisan educational panel forums. They also agreed to developing a rental rate structure and damage deposit for certain groups.

The City Council consensus was to direct staff to prepare a draft policy for their review and approval.

**ADJOURNMENT**

The meeting was adjourned by unanimous consent at 6:54 p.m.

Date Approved: October 25, 2011

  
Cheryl Krumholz  
Executive Coordinator

  
Pat Elliott  
Mayor Pro Tempore

  
Steven L. Devich  
City Manager