

Commercial/Multi-Family Re-roof Permit Application

Site Address		Date	
Tenant/building name		Suite/unit no.	
Applicant is <input type="checkbox"/> Architect/Engineer <input type="checkbox"/> Contractor <input type="checkbox"/> Owner		Condominium no.	
Property Owner			
Name		Phone	
Address	City	State	Zip
Contractor			
Name		License no.	
Address	City	State	Zip
Contact person	Phone	Cell phone	
Architect/engineer			
Name		Registration No.	
Address	City	State	Zip
Contact Person	Phone	Cell phone	

Questionnaire

Please answer the questions below.

1. Are all the existing roofing materials being removed to the structural deck? Yes No

2. How many sq feet is the existing roof? _____ b) How many sq feet are being replaced? _____

3. What type of roofing system currently exists? Built-up Membrane Other

4. What type of roofing system is proposed? Built-up Membrane Other

5. Will the new roofing materials reduce or increase the current dead load? Increase Reduce No change

6. If loading is to be increased, has a structural engineer been hired to review all allowable loads? Yes No
If yes, **attach** an Engineer's report.

7. Are any new drainage devices being added or altered as part of the re-roof? Yes No (add- plans, show drainage and flow on lot)

8. Per International Building Code Table 1505.1 what class designation is the new roof system?
 A B C Nonclassified

9. Per International Building Code 1504.5 roof edge securement to meet wind loads in accordance with Chapter 16, tested for resistance (ANSI/SPRI ES-1)

Questionnaire continued

10. What overall R-value will the new roof produce? _____ what's existing? _____
11. Per International Building Code Sections 2603.4, 2603.4.1 and 2603.4.1.5, will a thermal barrier be required as part of the re-roofing project? Yes No
12. Will any electrical, plumbing, gas or mechanical items on the existing roof need to be disconnected and reconnected as part of the re-roof? Yes No (Separate permits are required)
13. Are any electrical, plumbing, gas or mechanical items being replaced or added in conjunction with the re-roof? Yes No

Required

Two copies of each of the following items must be submitted with the application.

- | | |
|---|---|
| 1. Full written scope of the project submitted to owner. | 5. The thickness of all products being installed. |
| 2. Shop drawings/section view of the new installation system, including structural components of the existing roof. | 6. The fire tested assembly number designation (U.L. Factory Mutual, ICC) |
| 3. A listing (name) of each specific manufacturer's product being installed. | 7. Any documentation from Minnesota registered structural engineer. |
| 4. The flame spread documentation for any foam products being installed. | 8. Copy of the manufacturer's installation instructions. |
| | 9. Core sample results for existing conditions. |

Project Details

Estimated completion date _____ Estimated valuation \$ _____

Description of work _____

Please read and sign

I hereby apply for a building permit and I acknowledge that the information above is complete and accurate; that the work will be in conformance with the ordinances and codes of the City of Richfield and with the Minnesota Building Codes; that I understand this is not a permit but only an application for a permit and work is **not to start without a permit**; that the work will be in accordance with the approved plan in the case of all work which requires a review and approval of plans.

Applicant's printed name

Applicants signature

Date

Do not write below this line

Construction type _____ Occupancy group _____

Building area _____ square feet

Conditions of issuance _____

Office valuation \$ _____

Fee information:

Double fee? Yes No

Other permit fees Amount \$ _____

Additional inspections Number _____

Permit approved by _____
Date _____

City of Richfield
6700 Portland Ave S
Richfield, MN 55423
(612)861-9860
5/20/09