



# Work in the Public Right-of-Way

## City Code Section 802

An application to work in the public right-of-way must be completed and approved prior to commencement of any work in the public right-of-way.

**NOTE:** In an effort to enhance public safety while working in the City Right-Of-Way, the applicant agrees to comply with all pertinent excavation and record-keeping requirements contained in MS 216D and MR 7560 including the provision to “determine the precise location of the underground facility, without damage, before excavating within two feet on either side of the marked location of the underground facility”.

### **RULES & REQUIREMENTS PERTAINING TO OBSTRUCTION PERMITS**

(Dumpster, P.O.D, Storage Container, Lane Closure or Construction material)

1. Reflective material or barricades with flasher must be utilized to insure night visibility.
2. Follow the MMUTCD traffic control for road closure.

### **RULES & REQUIREMENTS PERTAINING TO BOULEVARD FEATURE PERMITS (SEC. 811)**

1. **A scale drawing of the boulevard area proposed feature along with a written description of the materials and construction methods to be used.**
2. **Review the sight triangle/R.O.W and 3' set-back of curb.**
3. **City is not responsible for maintenance or damage to any feature placed within the boulevard.**
4. **Any feature placed within the City R.O.W is subject to removal at city's request and at the cost of the homeowner:(Irrigation, Fences, Retaining Walls and etc.)**

### **RULES & REQUIREMENTS PERTAINING TO RIGHT-OF-WAY EXCAVATIONS**

1. For trench, bore, or hole permits include the following on the plan:
  - a. Scale, north arrow, labeled streets, property addresses
  - b. Off-set from public utility to proposed location (min 5')
  - c. Off-set from nearest adjacent private utilities
  - d. Depth of existing public utility
  - e. Depth of proposed service
  - f. Location of required pot-holes to ensure public utility is not compromised at crossings
  - g. Obtain signed copy of Excavation Permit Agreement
2. A 1-year License and Permit Bond is required for all excavations.  
Bonds shall be in the amount of \$5,000 for one cut, \$10,000 for two or more cuts.
3. Excavations shall be properly protected and identified by barricades and flags in the daytime, and barricades and electric flashing signals at nights, to protect persons and traffic at all times.
4. Barricades and flashing signals to be erected in a manner, which will provide suitable visibility in all directions.
5. Excavations must be cribbed when necessary, depending upon type of soil, in order to prevent cave-ins.
6. No guys or stays to be attached to trees on right-of-way.
7. Underground construction must be constructed so that root growth of boulevard trees is left unharmed and unnecessarily destroyed.
8. All new installations must be inspected, mapped and locatable.
9. Trenchless excavations must be daylighted when crossing existing service laterals or other facilities to determine precise location of existing facility.
10. Trenchless excavations deeper than 4 feet are prohibited.
11. As-built information is required within 30 days of all new installations.
12. Contractor is responsible for contacting Gopher State One Call at 651-454-0002, 48 hours prior to excavating.
13. Locating wire shall be required on any nonconductive underground facilities placed within a public right-of-way.
14. Notification plan for projects that would affect residents.

15. 24-hour notification is required before work begins (Tom Samountry at 612-861-9794).

#### **REQUIREMENTS FOR STREET CUT PATCHES IN CONCRETE STREETS**

1. A partial panel may be left in place so long as it is removed a full panel wide and the remainder is on less than one half panel or more in length.
2. 1-inch diameter dowel bars two feet long will be placed with one foot spacing on all transverse joints.
3. A 2-inch by 4-inch key and keyway will be provided in all longitudinal joints.
4. All joints will be cold sawed two inches deep.
5. All joints will be sealed after cold sawing and cleaning. Sealant is to be of a silicone base type.
6. The replacement concrete shall be of no less than 5000-psi compressive strength.
7. Only one-lane of the street may be closed to traffic at a time.
8. All traffic control will be the full responsibility of the project owner and it's contractor.

#### **ROADWAY**

1. Installation of pipe under concrete or high type of bituminous pavements to be done by jacking or boring unless otherwise authorized by Engineer. When an installation is made by jacking or boring a pipe three inches or large in diameter, a casing of larger dimension must be used to encase the service pipe.
2. All backfilling must be placed in six-inch layers and thoroughly tamped and material must be flush with the road surface when finally in place, unless Engineer authorizes alternate method of construction.
3. The permit holder shall replace the finished surface, base of road, and back-fill after construction and all construction shall be at least equal in stability to finished surface, base, and sub-base prior to excavation.
4. Concrete pavement to be replaced according to specifications, which will be provided by the Engineer.
5. If settlement occurs or excavation cave-in within two years from completion date so that replaced materials settle (bituminous or concrete surfacing), the same shall be restored to its original condition by the holder of this permit.
6. No pole anchors, anchors, braces, or other construction to be put on street except by special authorization.
7. No driving on boulevard except when authorized by the Engineer, and if damage occurs, permit holder will make proper repairs.
8. No machine excavation shall be permitted except when noted in application for permit.
9. Excavations larger than authorized on the permit will not be allowed.
10. Streets may not be closed to traffic unless expressly authorized by the permit.

#### **LIMITATIONS**

1. No lugs shall be used on equipment traversing street, which will damage the street surface.
2. Street shall be cleaned up after work is completed.
3. No work shall be done which will create a nuisance.
4. The permit holder shall give 24 hours notice to the City Engineer, and when applicable, the Country Engineer, that such work is to commence and shall state the work will start. Immediately upon completion, the permit holder shall notify the City Engineer that the work is ready for final inspection.
5. Within FIVE days after receipt of a copy of the permit application, the City Engineer shall notify the applicant of any objection the City may have to the application.