



City of Richfield  
 1901 - E. 66<sup>th</sup> St.  
 Richfield, MN 55423  
 (612) 861-9794  
 (612) 861-9796 Fax

**PERMIT APPLICATION  
 WORK IN PUBLIC RIGHT-OF-WAY**

Permit No. \_\_\_\_\_

Obstruction Permit       Boulevard Feature Permit\*     Excavation Permit\*

The Applicant is:    Owner       Contractor      \* Plans Submitted:  Yes    No

<b>Site Address:</b>		Richfield, MN 55423	<b>Tenant/ Bldg. Name:</b>
<b>Location:</b> (to and from)			<b>Date Permit Requested:</b>
<b>Applicant:</b>			
<b>Billing Address:</b>			
<b>Contact Person:</b>		<b>Phone:</b>	<b>24 Hour Number:</b>
<b>License No.:</b>		<b>Emergency Contact:</b>	<b>Phone:</b>

PROPERTY USE	TYPE OF WORK		
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Multi-Family <input type="checkbox"/> Other	<input type="checkbox"/> Gas <input type="checkbox"/> Communications	<input type="checkbox"/> Electric <input type="checkbox"/> Other: _____	<input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Disconnect <input type="checkbox"/> Replacement

<b>TYPE OF CONSTRUCTION:</b>	<input type="checkbox"/> Trench <input type="checkbox"/> Hole <input type="checkbox"/> Other (describe): <input type="checkbox"/> Aerial <input type="checkbox"/> Bore (specify):
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<b>OBSTRUCTION PERMIT:</b>	<input type="checkbox"/> Sidewalk <input type="checkbox"/> Parking Lane <input type="checkbox"/> Alley <input type="checkbox"/> Boulevard <input type="checkbox"/> Median <input type="checkbox"/> Bus Turnout <input type="checkbox"/> Drive Lane <input type="checkbox"/> Other	<b>STREET CLASSIFICATION:</b> <input type="checkbox"/> Arterial/Collector/Distributor <input type="checkbox"/> Residential
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<b>EXCAVATION PERMIT:</b>  Excavation Permit Agreement Required	Required Drawing Attached: <input type="checkbox"/> Yes <input type="checkbox"/> No	Type of surface to be disturbed: <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Gravel <input type="checkbox"/> Sod <input type="checkbox"/> Other (specify):
	Excavation Size: Length: _____ Width: _____ Depth: _____ Total Linear Footage: _____	
	Structures: <input type="checkbox"/> Curb & Gutter <input type="checkbox"/> Sidewalk <input type="checkbox"/> Signals <input type="checkbox"/> Apron <input type="checkbox"/> Other:	

<b>CONSTRUCTION SCHEDULE:</b>	Est. Start Date:	Weekend Dates:
	Est. End Date:	After Hour Dates:

<b>TRAFFIC CONTROL:</b>	Detour Route Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, describe route:
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**COMMENTS/NATURE OF REQUEST:**

**PERMIT FEES:**

**PLEASE NOTE: Fees double if permit received after work has begun.**

**Excavation Permit** (\$125 per cut and per 100' of linear)

- \_\_\_\_\_ ft/100 x **\$125.00** (per 100' linear)
- No. potholes required \_\_\_\_\_ x \$125.00

Use **\$250.00** (If applied for after work has begun.)

**Boulevard Feature Permit**

- \$30.00**
- \$60.00** (If applied for after work has begun.)

**Obstruction Permit**

Off peak and less than 4 hours

- \$0.00 Short term ( less than four hours )**

Between 7 – 9 a.m. or 3:30 - 6 p.m. or greater than 4 hours

**Arterial/Collector/Distributor**

- \$30.00 Day**
- \$125.00 Week**

**Local/Residential**

- \$15.00 Day**
- \$50.00 Week**

**Parking lane/Sidewalk**

- \$7.50 Day**
- \$31.25 Week**

**TOTAL FEES:**

\$

- Check
- Cash

For Office Use Only:

- 10605-4342

**Warning: Before digging call Gopher State One – (651) 454-0002 MN Toll Free (800) 252-1166  
Call the Public Works Department for ROW Inspection – (612) 861-9794**

I hereby apply for a Work in Public Right-of-Way Permit and I acknowledge that the information above is complete and accurate. All work will be in conformance with the ordinances and codes of the City of Richfield, rules adopted by the MN Office of Pipeline Safety, and with the Minnesota Plumbing Code.

<b>Applicant's Signature</b>	<b>Date</b>
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\_\_\_\_\_ I hereby acknowledge my agreement to the excavation permit terms listed on the Excavation Permit Agreement and receipt of notice of the requirements of Minnesota Statute Sections 216D.03 through 216D.07.

Approved by \_\_\_\_\_ Date \_\_\_\_\_

**REQUIRED INSPECTIONS**

- Start of Work
- Routine
- Concrete Form
- Final
- Follow-Up Restoration

Inspection Notes:

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